



Job description and selection criteria

Job title	Research Assistant
Department	Faculty of Classics
Grade and salary	Grade 4.1 (£13.24 per hour)
Class / Project	Giving Gifts and Doing Favours: Unlocking Greek Support-verb constructions
Deadline	12:00pm, UK time, on Tuesday 20 th February 2024

Job description

Overview of the role

This role would suit a linguist interested in editorial practice with relevant experience of LaTeXing linguistic examples with glosses, a classicist with relevant experience with LaTeX and a strong command of linguistic concepts, or a computer scientist with attention to detail and relevant experience. It is essential for this role that the candidate can stick to deadlines and work in a fast-paced environment.

Responsibilities/duties

- Preparing the LaTeX files for an edited volume with the Language Science Press in their series Phraseology and Multi-Word Expressions [<https://langsci-press.org/catalog/series/pmwe>]
 - The submission deadline for authors of completed chapters 31 March 2024, and the submission deadline to the publisher 30 April 2024.
 - Templates to be used: <https://langsci-press.org/templatesAndTools>.
- Preparing the BibTeX bibliography for the volume (ideally via a Zotero library)
- Submit timesheets weekly for the completed work.
- Manage your own workload with clear guidelines and deadlines provided by the Principal Investigator.

Selection criteria

Essential

- Hold a first degree in Classics, Linguistics, Computer Science, or a related discipline.
- Have relevant previous experience with LaTeX and BibTeX
- Perform well on the [training task](#) (click to access)
- Be able to read the Greek alphabet.
- Be available during the period requested (April 2024)
- Demonstrate the ability to work to deadlines.
- Manage your own workload and follow guidelines with great attention to detail
- Excellent communication skills

Desirable

- Experience of contributing to research publications
- Experience in an editorial setting (perhaps even with the Language Science Press)